



IRISmart™



Document to Knowledge™

A CANON COMPANY

## Be Smart. Organize your Files!

Ideal for freelancers, microbusinesses and SME, IRISmart™ File will help you carry out long, slow everyday administrative tasks quicker than ever before. Anyone who wants to file a large amount of paper or electronic files into ordered folders quickly and efficiently will find this intelligent software to be a major ally. Whether you manage contracts, bids, medical certificates, minutes, legal reports or architectural plans – all of your documents are sorted semi-automatically on a hyper-structured, consistent basis, ready to be shared easily and retrieved quickly!

With IRISmart File, you can forget about stacks of disorganised documents, files recorded inconsistently, time wasted searching for specific contents or explaining to colleagues how to find a document in the archives, ... and go straight to optimised organisation of your documents and folders!

Create specific folder tree structures, dedicated to each supplier, client, entity, or project... that you or your colleagues need to track.

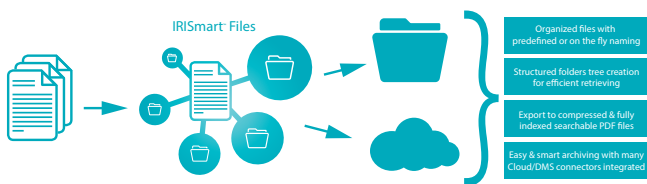
These predefined folders will contain your different batches of compressed and re-named documents – information which can be retrieved from anywhere at any time.

IRISmart File will simplify life for you and your employees once and for all!

### Quick reference guide

Product name	IRISmart™ File
SKU - ESD	459046
Interface languages	English, Spanish, French, Japanese, Italian, Dutch, German, Hungarian, Czech

### Efficiently manage the lifecycle of your files



## Key benefits

### Forget your everyday administrative hassles

- Save time & sort out multiple stacks of documents quickly (contracts, letters,...)
- Classify easily piles of documents into the right folders, locally or in the Cloud
- OCR on the fly for fast content capturing & efficient document/folder naming
- Store documents in predefined folders, thanks to automatic folder tree creation
- Export to MS Sharepoint, Box, Dropbox, Evernote, Google Drive or OneDrive
- Impressive ability to process multiple batches of documents in parallel
- Optimal previews of your files: thumbnails that you can move, split and delete...
- Import your documents into the software instantly with a simple Drag & Drop
- Compatible with any TWAIN scanner or MFP's
- Your documents are converted into PDF format – 20 x smaller!  
• Name and file up to 500 pages per day!
- File all of your documents, whether they are electronic (PDF, JPEG, PNG, etc.) or paper!
- Create indexed PDFs automatically.  
• Crop, fill, adjust, etc. For perfect rendering.
- All-in-one software solution ready to use without training/customization needed

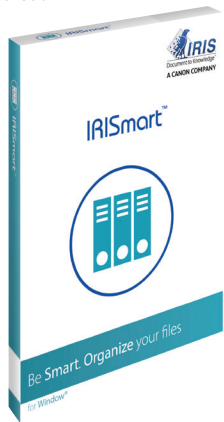
### IRISmart File comes with 2 modules

1. Rename on the fly (manual file & folder naming)
2. Automatic filing (predefined file naming & folder structure)

## Minimum computer requirements

### For Windows®

- 1 GHz processor or more (multi-core processor recommended)
- Microsoft® Windows® 10, 8, 7
- 1GB RAM (2GB recommended)
- 1GB of available hard disk space
- Internet connection for software download and activation



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