

# LEGAL & CONTRACT MANAGEMENT

Document capture solution



**Contract Management**  
**Customer & supplier terms**  
**Employee contract & benefits**  
**Pleadings & Application forms**  
**FROM DATA TO CONTENT**



Stop retyping data to enjoy rich contents - Automatic PDF naming based on content of your Contracts, New customer application forms, Pleadings, Application forms & incoming mail documents.

Every day your company faces new contracts, new customer application forms, and possible pleadings. Your organization records still rely heavily on paper documents and eDocuments such as signed contracts and new account registration forms. All your customer, supplier documents, pleading documents are too often still printed and then manually keyed into another electronic system, for your case follow-up. Unfortunately, these manual data entries generate mostly a waste of time with information delays and even human errors on top of hours of documents sorting & searching.

## Major Benefits:

- Automatic capture & Zonal OCR for Data Extraction
  - Signed contract
  - Signed customers application form
  - Signed supplier registration form & Signed Bills
  - Incoming post mail and eMails
  - GDPR application form
  - Signed terms and conditions
  - Signed audit and external report
- Handling large volumes of documents from various industries
- Long term archiving PDF, with PDF v17A2b for unchangeable PDF
- Creation of searchable archives and easy integration with Document management
- Save storage with Highly compressed PDF from 130MB to 11MB, at 91% compression rate
- Automatic PDF file naming based on document content & Zonal OCR for extraction
- Avoid data encoding human errors
- Search and find pertinent information easily and quickly
- Empower your lawyers with high value-added tasks and avoid document searching
- Share information across your enterprise in place of looking for it



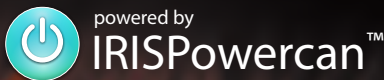
## IRIS Powerscan™ 10

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### A complete solution, from document capture through to business application

Your company receives documents from a variety of channels and in multiple formats. Every single one of them holds crucial business information which needs to be integrated into your company's systems in order to ensure business continuity and kick-start further document processes and workflows. With IRIS Powerscan™ you can rely on a document capture solution that goes the extra mile to not only extract the business-critical information you need, but to also integrate with any of your business applications so that documents are automatically exported in the right format, along with reliable indexed data.

### Multi-Channel Capture

Business critical information can arrive at your company through a variety of channels such as mail, files, email attachments. IRIS Powerscan™ offers a single solution to address any of those: it supports most popular scanners (Canon®, Kodak, Fujitsu®, HP®, Epson®, Brother®.); documents can be captured via an MFP and imported automatically using IRIS Powerscan watched folder feature; it can even import documents from Cloud services such as Box, Dropbox, OneDrive or SharePoint. Powerful image adjustment tools help improve the quality of images by adjusting, contrast and brightness straightening skewed scans, removing unwanted pixels, splitting or merging images, and many more.

### Advanced classification and Automatic PDF naming with Zonal OCR

IRIS Powerscan™ is able to scan any document type, contract, terms and conditions, supplier signed forms, employee contract, employee benefits, finance contract and insurance documents. Of course, different documents require specific processing; for instance, the indexes required from a new customer document are not the same as the ones you need from an invoice or from a credit card application. This is why once documents have been scanned or imported, the first step is to determine their type so they can be processed accordingly. IRIS Powerscan™ uses a variety of techniques to perform automatic classification of your incoming documents, such as barcodes, patch codes, OCR/ICR zones, and more. IRIS Powerscan™ even features a powerful layout recognition technology known as IRIS Fingerprint™, which is able to learn the appearance of your various documents and perform identification without the need for text, labels, barcodes or any other conventional method.